

ROSEACRE PRIMARY ACADEMY



Ethos Statement

This Policy reflects our Academy's ethos, which recognises, celebrates and welcomes diversity. We believe that each and every one of us brings something valuable to our community. We aim to develop children's personal qualities and achievements and are committed to giving all of our children every opportunity to achieve the highest standards.

Equality and Diversity

This Policy helps to ensure that the statement above, applies to all children in our Academy, regardless of age, disability, religion, gender, sexual orientation, ethnicity, attainment or background.

Rationale

This policy deals with the policy and practice which informs the Academy's use of exclusion. It is underpinned by the shared commitment of all members of the Academy community to achieve two important aims:

1. The first is to ensure the safety and well-being of all members of the Academy community, and to maintain an appropriate education environment in which all can learn and succeed;
2. The second is to realise the aim of reducing the need to use exclusion as a sanction.

Provision

The decision to exclude a pupil will be taken in the following circumstances:

- (a) In response to a serious breach of the Academy's Behaviour Policy
- (b) If allowing the pupil to remain in Academy would seriously harm the education or welfare of other persons or the pupil him/herself in the Academy.

Exclusion is an extreme sanction and is only administered by the Headteacher.

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Exclusion, whether for a fixed term or permanent **may** be used for any of the following, all of which constitute examples of unacceptable conduct, and are infringements of the Academy's Behaviour Policy:

- Verbal abuse to children, staff and others
- Physical abuse of children, staff and others
- Indecent behaviour
- Damage to property
- Theft
- Threatened violence against another pupil, a member of staff or other
- Sexual abuse or assault
- Carrying an offensive weapon
- Arson
- Unacceptable behaviour which has previously been reported and for which Academy sanctions and other interventions have not been successful in modifying the child's behaviour.

This is not an exhaustive list. There may be other situations where the Headteacher makes the judgement that exclusion is an appropriate sanction.

At times the Headteacher will decide not to use the sanction of an exclusion but will decide that an IBP (Individual Behaviour Plan), should be drawn up to try avoid the sanction of an exclusion in the future. This may be accompanied by an internal exclusion.

Procedure

Most exclusions are of a fixed term nature and are of short duration (usually between one and three days). The DfE regulations allow the Headteacher to exclude a pupil for one or more fixed periods not exceeding a total of 45 Academy days in any one Academy year.

The Governors have established arrangements to review promptly, all permanent exclusions from the Academy and all fixed term exclusions that would lead to a pupil being excluded for more than 15 days in a Academy term or missing a public examination.

The Governors have established arrangements to review fixed term exclusions which would lead to a pupil being excluded for more than five days but not more than 15 days in an Academy term where a parent has expressed a wish to make representation.

Following exclusion, parents are contacted immediately where possible. A letter will be sent by post giving details of the exclusion and the date the exclusion ends. Parents

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have a right to make representations to the Governing Body and to contact the Local Authority for advice, as directed in the letter.

A return to Academy meeting will be held following the expiry of the fixed term exclusion and this will involve a member of the Senior Management Team and other staff where appropriate. During this meeting an appropriate support plan will be drawn up, which will include a review date.

In exceptional cases, usually where further evidence has come to light, a further fixed-period exclusion may be issued to begin immediately after the first period ends; or a permanent exclusion may be issued to begin immediately after the end of the fixed period.

During the course of a fixed term exclusion where the pupil is to be at home, parents are advised that the pupil is not allowed on the Academy premises and that daytime supervision is their responsibility as parents/guardians.

Records relating to exclusions will be stored confidentially.

Permanent Exclusion

The decision to exclude a pupil permanently is a serious one. There are two main types of situation in which permanent exclusion may be considered:

1. The first is a final, formal step in a concerted process for dealing with disciplinary offences following the use of a wide range of other strategies, which have been used without success. It is an acknowledgement that all available strategies have been exhausted and is used as a last resort. This would include persistent and defiant misbehaviour including bullying.
2. The second is where there are exceptional circumstances and it is not appropriate to implement other strategies and where it could be appropriate to permanently exclude a pupil for a first offence. These might include:
 - Serious actual or threatened violence against another pupil or a member of staff
 - Sexual abuse or assault
 - Supplying an illegal drug
 - Carrying an Offensive Weapon (Offensive weapons are defined in the Prevention of Crime Act 1993 as “any article made or adapted for causing injury to the person; or intended by the person having it with him for such use by him”.
 - Arson
 - Behaviour that poses a significant risk to the child’s own safety.

The Academy will involve the police for any relevant offences. These instances are not exhaustive but indicate the severity of such offences and the fact that such behaviour seriously affects the discipline and well-being of the Academy.

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Lunch time exclusions

Pupils whose behaviour at lunchtime is disruptive, may be excluded from the school premises for the duration of the lunchtime period. In such cases the legal requirements in relation to exclusion, such as the headteacher's duty to notify parents, still apply.

Review

This Policy will be kept electronically on the 'Shared Drive'. A paper master copy will be held by the Headteacher.

This Policy will be reviewed in spring term 2020.

Date adopted: 24th June 2017